Welcoming guests to your Secure Access network

Your school's visitors aren't all the same and may require different access levels to your network depending on their role. You have several options available to best balance their need for access and your school's need to minimise security risks. You can control who has access to what (including printing and casting) and set reasonable limits on how long they have access and how many devices they can connect. Guest access can be fully managed in MyN4L which means generating Wi-Fi keys is faster and more convenient than ever.

	Guest Access Limited	Guest Access Plus	PLD Access
Access type	A **monthly Wi-Fi key** is generated automatically for all guests to access Guest network - **internet only**.	Schools generate unique Wi-Fi keys for guests needing to access the internet, **cast** (where compatible) and **print.**	PLDs can request from N4L in advance an annual access to the internet, **casting** (where compatible) and **printing** at Secure Access schools (**Android not supported**).
Who it's for	All casual guests of schools with identified limited administrative resources.	Relief teachers, leaders of a group of guests, visiting presenters and PLDs with only Android devices.	All Ministry of Education registered Professional Development facilitators.
What you'll need to do	• Nominate school contacts in MyN4L, Account Settings tab, to receive the monthly Wi-Fi keys • Nominated contacts to share monthly Wi-Fi keys with all visitors verbally	• Generate keys for **individual** guests only in MyN4L • Choose type and duration of access for each guest • Share Wi-Fi keys with guests verbally, via email or print it out.	• Inform visiting PLDs about the centralised access option • PLD to request access in pld.n4l.co.nz and enrol up to 5 devices that will be connected to Secure Access school networks.
Guest network name	{Schoolname} Guest	{Schoolname} Devices Wi-Fi	N4L Wi-Fi
Control	Limited control - anyone with the Wi-Fi key has access to your school's network. Ability to reset the Wi-Fi key in MyN4L in case of a security concern.	Full control - each guest has their own unique key so you can see who's accessing your school's network.	

Remember to advise your guests of the type of access you've decided to use.
For more information check our FAQs as well as an overview of the different guest access options.
Please contact us on support@n4l.co.nz or **0800 LEARNING** Monday – Friday, 8am to 5pm.