



Welcoming guests to your Secure Access network

Your school's visitors aren't all the same and may require different access levels to your network depending on their role. You have several options available to best balance their need for access and your school's need to minimise security risks. You can control who has access to what (including printing and casting) and set reasonable limits on how long they have access and how many devices they can connect.

Guest access can be fully managed in MyN4L meaning generating Wi-Fi keys is faster and more convenient than ever.

| | Guest Access Standard | Guest Access Plus | PLD Access |
|---------------------------|---|---|---|
| Access type | Schools generate unique Wi-Fi keys for guests to access Guest network - internet only. | Schools generate unique Wi-Fi keys for guests needing to access the internet, cast (where compatible) and print. | PLDs can request from N4L in advance an annual access to the internet, casting (where compatible) and printing at Secure Access schools (Android not supported). |
| Who it's for | All casual guests. | Relief teachers, leaders of a group of guests, visiting presenters and PLDs needing to connect Android devices. | All <u>Ministry of Education</u> <u>registered</u> Professional Development facilitators. |
| What you'll need to do | Generate keys for individuals or groups of guests in MyN4L Choose type and duration of access for each guest or group Share Wi-Fi keys with guests verbally, via email or print it out. | Generate keys for individual guests only in MyN4L Choose type and duration of access for each guest Share Wi-Fi keys with guests verbally, via email or print it out. | Inform visiting PLDs about the centralised access option PLD to request access in pld.n4l.co.nz and enrol up to 5 devices that will be connected to Secure Access school networks. |
| Guest network name | {Schoolname} Guest | {Schoolname} Devices Wi-Fi | N4L Wi-Fi |
| Control | Full control - each guest has their own unique key so you can see who's accessing your school's network. | Full control - each guest has their own unique key so you can see who's accessing your school's network. | |

For more information check our <u>FAQs</u> on the different guest access options as well as the process to <u>generate Wi-Fi keys</u>. Please contact us on <u>support@n4l.co.nz</u> or **0800 LEARNING** Monday – Friday, 8am to 5pm.